



Kingdom Ventures Fund (KVF)

Flint River Baptist Association

REQUEST GUIDELINES

GUIDELINES

I. NAME

The fund will be known as *The Kingdom Ventures Fund (KVF)*.

II. PURPOSE

- A. To provide practical financial assistance to congregations as they proactively and creatively fulfill the Great Commission.
- B. To encourage partnership in the cooperative witness, mission, and ministry of member congregations.
- C. To honor previous generations of Flint River Baptist Association members and churches that have given sacrificially of lives and resources to further the Kingdom of God.
- D. To nurture Godly visionary thinking, praying, planning, and venture as modeled in the life of Jesus Christ, our Lord.

III. ELIGIBILITY

- A. Financially contributing member churches of the Flint River Baptist Association, as demonstrated in the most recent Annual Church Profile, are eligible to receive funds from the KVF.
- B. New church starts or missions are eligible to receive KVF funds through their sponsoring churches.
- C. The Flint River Baptist Association is ineligible to receive KVF funds for its budget or ongoing ministries.
- D. Individual applicants are ineligible to receive KVF funding.
- E. Para-church organizations are ineligible to receive funding from the KVF unless under the direct supervision of and accountability to a sponsoring member church.

IV. DISBURSEMENT OF FUNDS

- A. Funds will be disbursed annually in the form of grants, no later than February 17.
- B. Grants will not exceed total earnings from corpus during the twelve months prior to issuance.
- C. Disbursements will not exceed a maximum of \$10,000 per grant.



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V. APPLICATION PROCESS

- A. Applications must be received by the KVF team between October 1 and January 1. (See Attachment 1 for Application Form.)
- B. Applications will be considered by the KVF Team no later than February 1.
- C. The KVF Team has final authority to deny, partially fund, or wholly approve any application.
- D. Applications will be reviewed with consideration given to purpose, proposed need, and prior receipt of grants.

VI. ACCOUNTABILITY

- A. By grant recipients to KVF Team.
 - 1. Funded projects must begin within 6 months of approval and be completed within 12 months of start date or all monies awarded shall be returned to the KVF.
 - 2. Written quarterly progress reports will be provided to the KVF Team no later than June 1, September 1, December 1, and March 1, and will continue until the project is completed. (See Attachments 2-5).
 - 3. Additional interim progress reports may be requested by the KVF Team at its discretion.
- B. By KVF Team to Association.
 - 1. Quarterly reports on placement of investments, earnings, and balance of funds will be posted online on the KVF page of the Flint River Baptist Association website.
 - 2. Annual reports will be posted online on the KVF page of the Flint River Baptist Association website as to number of applications received, names of applicants approved for funding, name or description of project to be funded, amount of grants disbursed, dates of approval, and disbursement dates.
 - 3. Yearly reports will be provided at the FRBA's Annual Meeting.
 - 4. An independent audit will be performed annually on KVF funds, along with all other cash assets of the Association, and the results made available online and in the Association's published financial reports each October.



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VII. POLICY CHANGES

The *Kingdom Ventures Fund (KVF)* is a designated fund established by the Association for the purpose of managing and disbursing financial assistance according to these approved guidelines. Any change in purpose, management, or disbursement will be limited to a Called Meeting of the Flint River Baptist Association with authorized messengers from member churches, using the same formula for messenger selection as for the Annual Meeting. The Called Meeting may or may not coincide with the regular Flint River Baptist Association Annual Meeting. Proposed changes must be published to the churches at least 90 days prior to the Called Meeting.



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APPLICATION

NOTES

Please tell us which FRBA priority is met by this project, event, or need for which you are requesting support.

3. Priority

- Empowering Churches (Matthew 16:18b)
- Equipping Leaders (2 Timothy 2:2)
- Engaging the World (Acts 1:8)
-

NOTES

Please tell us the total amount of your project, as well as how much financial support you are requesting from the KVF.
Requests may be made up to \$10,000.

4. Money

Total Project Cost: \$ _____

Total KVF Request: \$ _____

NOTES

Do you intend to seek help or support from anyone else for this project, event, or need, e.g. money, materials, volunteers, other?
(check all that apply)

5. Assistance from Others

- | | |
|------------------------|------------------|
| _____ Yes | _____ Money |
| _____ No | _____ Materials |
| _____ Have not decided | _____ Volunteers |
| | _____ Other |

Total Amount of Funds Committed from Other Sources: \$ _____



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APPLICATION

NOTES

Please supply us with address, phone numbers, and e-mail contacts for those in direct leadership of the project.

7. Project Leader(s) Contact Information

NAME: _____
Address: _____
Phone (1) _____
Phone (2) _____
e-mail: _____

NAME: _____
Address: _____
Phone (1) _____
Phone (2) _____
e-mail: _____

NOTES

Please attach a copy of each of the listed documents.

8. Attachments

- Church Budget for current year
- Project Budget
- Other



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APPLICATION

NOTES

Please tell us when your church approved the submission of this application.

If you are a mission church or a new church start, please tell us when your sponsoring church approved submission of this application.

9. Approval of Application

Date Approved by Vote of the Applying Church (as shown in Item 1):

Signature of Authorizing Agent (on behalf of the applying church):

Please Print Name: _____

Title/Office: _____

If a Mission / New Church Start:

Date Approved by Vote of Sponsoring Church:

Signature of Authorizing Agent (on behalf of sponsoring church):

Please Print Name: _____

Title/Office: _____

Churches approved to receive KVF funds must submit a quarterly written project report on June 1, September 1, December 1 and March 1, and must continue until the project is completed. These forms are attached.

Reporting begins June 1, whether the project has begun or not. If the project is not completed by March 1, contact the FRBA office at 770-227-0155 to request additional Quarterly Progress Report forms.



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ATTACHMENT TWO
QUARTERLY PROGRESS REPORT

DUE JUNE 1ST

1. How is the project/event/emphasis progressing?

- 20% complete
- 40% complete
- 60% complete
- 80% complete

2. KVF Grant Dollars Spent Thus Far: \$ _____

3. How many people are involved in leading the project/event/emphasis?

4. How many people are being reached or ministered to through the project/event/emphasis?

5. Are there any significant matters yet to be addressed before the project/event/emphasis can be successfully concluded?

Yes (If "yes," what are they?) No

6. What goals or purposes for the project/event/emphasis have been accomplished?

7. How can the KVF Team join you in prayer relating to the project/event/emphasis?

Date: _____ Signature: _____



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ATTACHMENT THREE
QUARTERLY PROGRESS REPORT

DUE SEPTEMBER 1ST

1. How is the project/event/emphasis progressing?

- 20% complete
- 40% complete
- 60% complete
- 80% complete

2. KVF Grant Dollars Spent Thus Far: \$ _____

3. How many people are involved in leading the project/event/emphasis?

4. How many people are being reached or ministered to through the project/event/emphasis?

5. Are there any significant matters yet to be addressed before the project/event/emphasis can be successfully concluded?

Yes (If "yes," what are they?) No

6. What goals or purposes for the project/event/emphasis have been accomplished?

7. How can the KVF Team join you in prayer relating to the project/event/emphasis?

Date: _____ Signature: _____



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ATTACHMENT FOUR
QUARTERLY PROGRESS REPORT

DUE DECEMBER 1ST

1. How is the project/event/emphasis progressing?

- 20% complete
- 40% complete
- 60% complete
- 80% complete

2. KVF Grant Dollars Spent Thus Far: \$ _____

3. How many people are involved in leading the project/event/emphasis?

4. How many people are being reached or ministered to through the project/event/emphasis?

5. Are there any significant matters yet to be addressed before the project/event/emphasis can be successfully concluded?

Yes (If "yes," what are they?) No

6. What goals or purposes for the project/event/emphasis have been accomplished?

7. How can the KVF Team join you in prayer relating to the project/event/emphasis?

Date: _____ Signature: _____



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ATTACHMENT FIVE
QUARTERLY PROGRESS REPORT

DUE MARCH 1ST

1. How is the project/event/emphasis progressing?

- 20% complete
- 40% complete
- 60% complete
- 80% complete

2. KVF Grant Dollars Spent Thus Far: \$ _____

3. How many people are involved in leading the project/event/emphasis?

4. How many people are being reached or ministered to through the project/event/emphasis?

5. Are there any significant matters yet to be addressed before the project/event/emphasis can be successfully concluded?

Yes (If "yes," what are they?) No

6. What goals or purposes for the project/event/emphasis have been accomplished?

7. How can the KVF Team join you in prayer relating to the project/event/emphasis?

Date: _____ Signature: _____